



King Henry VIII 3-19 School
Ysgol 3-19 Brenin Harri'r VIII
Headteacher: Mr J R Watson
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Dydd Gwener Mawrth 6ed

Annwyl Rieni a gofalwyr,

Election of Parent Governors to the King Henry VIII 3-19 School Governing Body

I write to you with the exciting opportunity to be a Parent Governor on the Governing Body. This is a fantastic opportunity to support the Headteacher and Senior Leadership team.

Governors help ensure the school implements a high-quality curriculum and excellent standards of behaviour, help appoint staff, deal with budget matters, and prepare and present the Annual Report to Parents.

The Full Governing Body meets six times during the academic year, usually commencing at 6pm. The scheduling of these meetings is decided by the Governing Body in conjunction with the school. Governors also have the opportunity to be members of specialist sub-committees, which look in detail at areas such as teaching and learning, school resources and pupil wellbeing, and to act as Link Governors for specific areas of the curriculum.

Governors are elected for a four-year term of office, but parents may continue to serve even if their child leaves the school during that time. Training is continually available for all Governors, at no cost to the individual. All Governors, new and experienced, are expected to take advantage of any courses arranged as it is vital to keep up to date with new ideas and legislation. Please note there is mandatory training including safeguarding and an introduction to being a Governor.

Please complete the enclosed nomination form if you would like to put your name forward to be a Parent Governor. If nominations exceed the number of vacancies, a secret ballot will be held. Details of the election will be sent to you if appropriate. On the nomination form please provide a brief statement in support of your nomination, this will be circulated to parents and carers in the event of an election. Please ensure any statement is clearly written to avoid problems when being reproduced.

All nominees must be a parent, or Legal Guardian, of a pupil registered at King Henry VIII 3-19 School. Grandparents, and other family members of pupils, are not allowed to be nominees, unless they are the Legal Guardians of the child. Please note that no person may serve on more than two Governing Bodies as a Parent Governor.

A person is not permitted to stand as Parent Governor if the following apply. They are:

- a) an elected member of the local education authority;
- b) employed by the local education authority in connection with its functions as a local education authority; or
- c) paid to work at the school for more than 500 hours in any twelve-month period commencing on 1st September.

Please email your nomination form to kinghenryviii319@monmouthshireschools.wales. The deadline for nominations is Friday 27th March 2026.

Thank you for your support.

Yn gywir,


Andrew Cottom
Chair of Governors