



## Notification of intention to process learners' biometric information

The school operates a cashless catering system in the Dining hall. Pupils do not need to bring money to school to pay for their meals. The system is linked to the ParentPay online payment system. This provides each child with an individual account, which parents can top up online. From this pupils can pay for the meals they purchase.

### Providing your consent

In order to enable pupils to use the system, the school needs information about your child as part of an automated (i.e. electronically-operated) facial recognition system.

This is for the purpose of operating the cashless catering system. The information from your child that we wish to use is referred to as 'biometric information' (see next paragraph). Under the Protection of Freedoms Act 2012 (sections 26 to 28), we are required to notify each parent of a child and obtain the written consent of at least one parent before being able to use a child's biometric information for an automated system. Please complete the below if you wish your child to use the biometric system to purchase food.

Consent given by one parent will be overridden if the other parent objects in writing to the use of their child's biometric information. Similarly, if your child objects to this, the school cannot collect or use their biometric information for inclusion on the automated recognition system.

You can also object to the proposed processing of your child's biometric information at a later stage or withdraw any consent you have previously given. This means that, if you give consent but later change your mind, you can withdraw this consent. Please note that any consent, withdrawal of consent or objection from parent must be in writing. Even if you have consented, your child may object or refuse at any time to their biometric information being taken/used. Their objection does not need to be in writing. Please discuss this with your child.

If you do not wish your child's biometric information to be processed by the school, or your child objects to such processing, the law says that we must provide reasonable alternative arrangements that allow them to access the cashless catering system.

Please note that when your child leaves the school, or if for some other reason they cease to use the biometric system, their biometric data will be deleted.

### Biometric information and how it will be used

How the technology works

- ✓ With Facial Recognition technology, pupils simply choose their meal, look at the checkout camera, and proceed with a quick and secure point-of-sale experience.
- ✓ Facial Recognition is a biometric recognition method that works in the same way as other recognition technology. Like a PIN, a unique identifier is attributed to each pupil and matched at the till for quick and secure access to their cashless account. This is the same technology as used when opening a mobile phone, iPad or going through passport control at a border.



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- ✓ An image of the face is captured, and the software turns unique features of the face geometry, such as the distance between the eyes and the distance from the top of the forehead to the chin, to create a unique identifier for each pupil. The system is sophisticated enough to distinguish between identical twins and updates as the pupils features mature.
- ✓ When pupils pay for their meal items at the point of sale or receive their universal free school meal, the camera matches their unique identifier to their cashless account to take payment.

### Consent form for the use of biometric data

Please sign and date the form below if, having read guidance provided to you by the school you consent to the school taking and using information from your child as part of an automated biometric recognition system. The information will be used by King Henry VIII 3-19 School for the purpose of operating a cashless catering system.

In signing this form, you are authorising the school to use your child's biometric information for this purpose until they leave the school or ceases to use the system.

Parents and Carers of Post 16 pupils	
Name of parent or carer:	
Signature of parent or carer:	
Date:	

Thank you for your positivity and support.

Yn gywir,

Jonathan Watson  
Headteacher  
King Henry VIII 3-19 School