



King Henry VIII 3-19 School  
 Ysgol 3-19 Brenin Harri'r VIII  
 Headteacher: Mr J R Watson  
 Old Hereford Road, Abergavenny, NP7 6EP  
 Website: kinghenryviii3to19school.co.uk  
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 Phone: 01873 735373

Dydd Gwener Ebrill 25ain

Dear Parents and Carers / Annwyl Rhieni a Gofalwyr,

Please see below a reminder of the key information about the start of the Summer Term. We are looking forward to seeing you all.

### Start of term dates

Wednesday 30 <sup>th</sup> April	First day of school term for Years 5, 6 and 11.
Wednesday 30 <sup>th</sup> April	First day of school term for Years 12 and 13 (Induction at 8.50am followed by lessons).
Wednesday 30 <sup>th</sup> April	Stay and play sessions for Specialist Resource Base pupils ( <i>timetabled slots</i> )
Wednesday 30 <sup>th</sup> April	Stay and Play session for pupils in Mr Callaghan's Nurture class ( <i>timetabled slots</i> )
Thursday 1 <sup>st</sup> May	First day of school term for Specialist Resource Base, and Years 3, 4, 7, and 10
Thursday 1 <sup>st</sup> May	Years 12 and 13 Induction second day (8.50am followed by lessons)
Thursday 1 <sup>st</sup> May	Stay and Play session for pupils in Ms Roe's Nurture class (2pm)
Friday 2 <sup>nd</sup> May	First day of school term for Reception, and Years 1, 2, 8, and 9.
Friday 2 <sup>nd</sup> May	Stay and Play session for Nursery pupils - pupils with parents and carers (10am)
Monday 5 <sup>th</sup> May	May Bank Holiday (school closed)
Tuesday 6 <sup>th</sup> May	First day of school term for Nursery

### Timings of the Day

Year Group	Gates open	Start time	End time
Years 7-11	8.25am	8.35am	2.50pm
Specialist Resource Base	8.40am	8.45am	2.45pm
Reception – Year 6	8.45am	8.55am	2.55pm
Nurture	8.50am	8.55am	2.55pm
Nursery	8.55am	9.00am	11.30am

### Entrances to school site

Lower Phase Pupils (Years N-4)	Enter via Old Hereford Road
Middle, Upper, and Senior Phase pupils (Years 5-13)	Enter via Old Hereford Road or Pen-y-Pound
Specialist Resource Base pupils	Enter via Old Hereford Road



## Handover procedures

Year group:	Start of day handover procedure:	End of day handover procedure:
Specialist Resource Base (Primary)	Lower Phase Main Entrance	Lower Phase Main Entrance
Specialist Resource Base (Secondary)	Main Entrance	Main Entrance
Nurture (Ms Roe)	Lower Phase Entrance 2	Lower Phase Main Entrance
Nurture (Mr Callaghan)	Bottom of external stairs (next to Lower Phase Main Entrance)	Bottom of external stairs (next to Lower Phase Main Entrance)
Nursery	Nursery external doors (inside Nursery outdoor area)	Nursery external doors (inside Nursery outdoor area)
Reception	Reception, Years 1 and 2 gate	Reception external doors (inside Reception outdoor area)
Years 1 and 2	Reception, Years 1 and 2 gate	Years 1 and 2 external doors (inside Years 1 and 2 outdoor area)
Years 3 and 4	Bottom of external stairs (next to Lower Phase Main Entrance)	Years 3 and 4 courtyard (top of external stairs). <i>Children can also be brought down the stairs to parents and carers (please contact us to arrange)</i>
Years 5 and 6	Pupils walk from main gates and meet outside Years 5/6 entrance (next to room 119)	Years 5 and 6 external doors (next to room 119). <i>Pupil walkers will be dismissed first</i>
Year 7	Pupils walk from main gates and meet outside Year 7 entrance (next to room 112)	Parents and carers wishing to collect to meet pupils at main gates (Old Hereford Road)
Year 8	Pupils walk from main gates and meet outside Year 8 entrance (next to room 119)	Parents and carers wishing to collect to meet pupils at main gates (Old Hereford Road)
Year 9	Pupils walk from main gates and meet outside Year 9 entrance (next to room 124)	Parents and carers wishing to collect to meet pupils at main gates (Old Hereford Road)
Year 10	Pupils walk from main gates and meet outside Year 10 entrance (next to room 111)	Parents and carers wishing to collect to meet pupils at main gates (Old Hereford Road)
Year 11	Pupils walk from main gates and meet outside Year 11 entrance (next to room 101)	Parents and carers wishing to collect to meet pupils at main gates (Old Hereford Road)

## Locations for Parent and Carer drop off

There are two drop-offs via the Old Hereford Road entrance, Upper Drop-off and Lower Drop-off. Parents and Carers driving pupils to school are to drop pupils off in one of these locations.

Please use the parking spaces and not the mini-bus/taxi areas.

Nursery	Lower Drop-off
Specialist Resource Base	Upper Drop-off
All other year groups	Lower Drop-off (requires step access) or Upper Drop-off (does not require step access)



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Years 12 and 13 parking	Lower Drop-off
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### MCC Transport

Years R-6	Mini-buses, taxis	Transport will drop and collect pupils from the Upper Drop-off (Old Hereford Road)
Years 7-13	Coaches, buses, mini-busses	Transport will drop and collect pupils from the new bus-bay in Pen-y-Pound
Years 7-13	Taxis	Transport will drop and collect pupils from the Upper Drop-off (Old Hereford Road)

### Breakfast club (Primary Phase)

8.00am – 8.30am	This is £2.00 per day. Please pay in advance on ParentPay.
8.30am - Start of Day	This is free of charge.

There is no need to book a place in advance but please ensure you have sufficient credit on ParentPay account before the session you wish to attend. Breakfast is provided in both sessions. There are systems in place for pupils to transfer from Breakfast Club to join their classes.

### Little Oaks Childcare

Little Oaks Childcare is new childcare provision at King Henry VIII 3-19 School. From 11.30am to 3.30pm Little Oaks offer wrap-around childcare for pupils who attend our Nursery, which includes a lunch club from 11.30am to 12.30pm. Pupils will be collected from our Nursery at 11.30am and taken to Little Oaks, which is hosted on our school site. There is a cost for this wrap around childcare, although you may be eligible to fund this through the Childcare Offer. Please email [flyingstart@monmouthshire.gov.uk](mailto:flyingstart@monmouthshire.gov.uk) for more information.

### Trainers for Physical Education lessons (Secondary Phase)

Our brand new-build comes with a state-of-the-art Sports Hall, Activity Studio, and Gym. Please can all pupils wear trainers that are non-marking. This is to ensure that there is no damage or marking to the floors in these facilities. Please note that black Nike Airforce trainers cannot be worn.

### Medication

If your child has a one-off or short-term need for some relief, for example paracetamol or ibuprofen, or hayfever tablets, they should only bring the medication dose they need for that day, and will need to inform our Pupil Healthcare Lead, Mrs Flynn. If the pupil is under 16, the pupil will need to hand the medication to Mrs Flynn on entry to school so she can log dosage and share with parents and carers if needed. Pupils over 16 are able to keep medication on their person. Pupils should never bring in full boxes of any medication to keep on their person.



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For longer term needs, please contact our Pupil Healthcare Lead, Mrs Flynn, who will arrange for consent forms to be signed and to store the medication for your child so they can monitor its administration. All medication for all children in Years 1-6 must be bought into school by parents and carers, handed to Reception, and clear dosage instructions left for staff.

Please do not hesitate to contact us with any questions.

Thank you for your positivity and support.

Yours sincerely / Yn gywir,

Mr J. Watson  
Headteacher  
King Henry VIII 3-19 School