



King Henry VIII 3-19 School  
Ysgol 3-19 Brenin Harri'r VIII  
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### Proposal to change the timings of the school day

Dear Pupils, Parents/Carers and Stakeholders,

#### Statement on the Governing Body's proposal for a change to the start and finish time for King Henry VIII 3-19 School in September 2024

We would like to consult with our school community on a proposed change to 'the start and end times of the school day, which would lead to alterations to the length of the school day'. This proposed change, if agreed, would come into effect from September 2024, which is the start of the academic year.

Firstly, we would like our whole school community to appreciate that this is a proposal. We will fully consult on this proposal and listen intently to all feedback points, from all stakeholders. We will be asking all members of our school community what their thoughts are on this proposal, during a month-long consultation period, which has begun with an open public meeting on Tuesday 16 April at 3.45pm on our primary site and at 5pm on our secondary site. The consultation presentation can be located on our school website [here](#). This consultation will close on Tuesday 14 May at 3pm. The routes for feeding back will be clearly signposted and every opportunity will be given for full comments, from all parties, all of which will be carefully recorded and considered by our Governing Body, before making any decision on the final school timings.

Currently our school has inherited timings from the predecessor schools and the timings on both our school sites are different. These proposed timings are for the new school for our new site. The proposed timings have considered:

- The successful and seamless use of one site by primary and secondary pupils;
- Successful flow of pupils entering and leaving the site at the start and end of the school day;
- Pupils who are required to collect younger siblings;
- Pupils who participate in a variety of after school activities during the winter months, when it gets darker, earlier;
- Traffic that will be visiting the site at the start and the end of the school day;
- Successful use of the new buildings and facilities.

The school's proposal will meet the Welsh Government's suggested number of weekly minimum hours. This allows for sufficient lesson time to cover our broad and balanced curriculum. The suggested minimum weekly lesson times relate to the hours during which pupils are being taught. These are recommended lesson hours and do not include Form Time sessions or breaks/lunch. The proposal will ensure enough time is allowed within school sessions for our curriculum to be fully delivered.

Age	Suggested minimum weekly lesson time (hours)	Current Model Weekly lesson times (hours)	Proposed Model Weekly lesson time (hours)
5-7 (Years 1&2)	21hours	26hours 15minutes	25hours
8-11 (Years 3-6)	23hours 50minutes	26hours 15minutes	25hours
12-16 (Years 7-11)	25hours	25hours	25hours

Proposed timings for the school day September 2024

Year	Start Time	Finish Time	Teaching Time/Day	Current Model Weekly lesson times (hours)	Proposed Model Weekly lesson time (hours)	WG Guidance on Teaching Time/Week
Primary SRB	8.45am	2.45pm	5hrs		25hrs	
Nursery (am)	9am to 11.30am					
Nursery (pm)	12.30pm to 3pm					
Reception	8.55am	2.55pm	5hrs	26hrs 15mins	25hrs	21hrs
1	8.55am	2.55pm	5hrs	26hrs 15mins	25hrs	21hrs
2	8.55am	2.55pm	5hrs	26hrs 15mins	25hrs	21hrs
3	8.55am	2.55pm	5hrs	26hrs 15mins	25hrs	23hrs 50mins
4	8.55am	2.55pm	5hrs	26hrs 15mins	25hrs	23hrs 50mins
5	8.55am	2.55pm	5hrs	26hrs 15mins	25hrs	23hrs 50mins
6	8.55am	2.55pm	5hrs	26hrs 15mins	25hrs	23hrs 50mins
Secondary SRB	8.40am	2.55pm	5hrs		25hrs	
7	8.35am	2.50pm	5hrs	25hrs	25hrs	25hrs
8	8.35am	2.50pm	5hrs	25hrs	25hrs	25hrs
9	8.35am	2.50pm	5hrs	25hrs	25hrs	25hrs
10	8.35am	2.50pm	5hrs	25hrs	25hrs	25hrs
11	8.35am	2.50pm	5hrs	25hrs	25hrs	25hrs
12	8.50am	2.50pm	5hrs	25hrs	25hrs	N/A
13	8.50am	2.50pm	5hrs	25hrs	25hrs	N/A

### **Key Points**

- Pupils will have a staggered start and finish to school. This will support traffic flow on site
- The timings will also allow pupils time to collect siblings if required.
- All pupils from Reception to Year 13 will receive 25 hours of teaching time each week.
- Pupils in Years 7-11 will receive an extra 15 minutes per day. This will be through a Form Time period which starts at 8.35am.
- Breakfast club will continue to be available for Primary Phase pupils, before school. Breakfast club timings will be confirmed following the closure of this consultation. The breakfast club will also allow parents and carers to drop primary and secondary aged pupils off at the same time.

### **Timetable for consultation:**

Tuesday 16 April 2024	Open meetings will be held on our primary site at 3.45pm and on our secondary site at 5pm. These meetings will be for all members of our school community. The school will be presenting a proposal in full, then will listen and record initial verbal feedback. Written feedback, in paper and e-form, will also be welcomed at this stage.
Tuesday 16 April 2024	A 4-week period of consultation will begin. Electronic and paper formats will be made available to all stakeholders throughout this period. Details of this will be shared on the school's social media platforms and on our school website.
Tuesday 14 May at 3pm	Consultation period closes. All comments and observations collected for consideration.
Tuesday 21 May 2024	A final report is shared with the Governing Body, outlining all consultation points, from all stakeholders, taking on board all LA observations (e.g. legal angles, catering considerations, transport issues, attendance etc). The Governing Body will make a decision based on the consultation feedback.
Tuesday 4 June 2024	The Governing Body to issue their final decision.
September 2024	The Governing Body decision for school timings will be implemented.

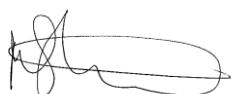
Parents/Carers and pupils have the opportunity to feedback through:

1. An online form which will be located on [King Henry VIII 3-19 School](#)
2. A Proposal Feedback Form which can be returned to either the Primary or Secondary school reception or submitted electronically to our school [email](#). Paper copies kept in both receptions, available upon request.

Thank you in advance for your contributions to our proposal. We value and appreciate your comments.

Many thanks for your positivity and support.

Yours Sincerely,



Deputy Headteacher